

Panopto laptop guide for faculty

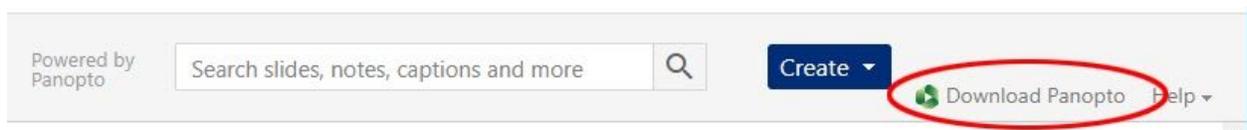
3/9/2020

Download and install the Panopto application from this location:

<https://upenn.hosted.panopto.com>



You will see “Download Panopto” in the upper right corner of the display:



For Windows computers, download: “Panopto Windows 7 and up 64-bit”.

For Macintosh computers, download: “Panopto macOS 10.13 and up”.

↓ Download & Record



Panopto

Record PowerPoint, video, and audio presentations on your Mac or Windows PC. Upload recordings to your Panopto site to share with students and coworkers.

 Download Installer
Windows 7 and up
32-bit

 Download Installer
Windows 7 and up
64-bit

 Download Installer
macOS 10.13 and up

Recording a lecture

Start the Panopto application and sign in with your PennKey username.



Under Folder, select your course name.

Under Name, name your recording.

The image shows a "Session Settings" form. The title "Session Settings" is on the left with a help icon, and "Webcast" with an unchecked checkbox is on the right. Below the title is a "Folder" label followed by a dropdown menu. Below that is a "Name" label followed by a text input field containing the placeholder text "Name your recording here". To the right of the text input field is a blue button labeled "Join Session" with a downward arrow.

You can then select your recording sources:

Video: webcam

Audio: microphone

Capture Computer Audio

Capture Main Screen

Primary Sources ?

Video ←

Audio ←

Quality ↓

Capture Computer Audio

Secondary Sources

Capture PowerPoint

Capture Main Screen ←

Capture Second Screen

[Add Another Video Source](#)

Click the red Record button to start your recording.

When you're done, click the Stop button to stop your recording.

Your lecture will now upload to the Canvas folder specified and be available for viewing.